

JBM & Associates would like to thank you for participating in Everything Outdoor Fest. Below you will find pertinent information needed for your participation.

SHOW LOCATION:

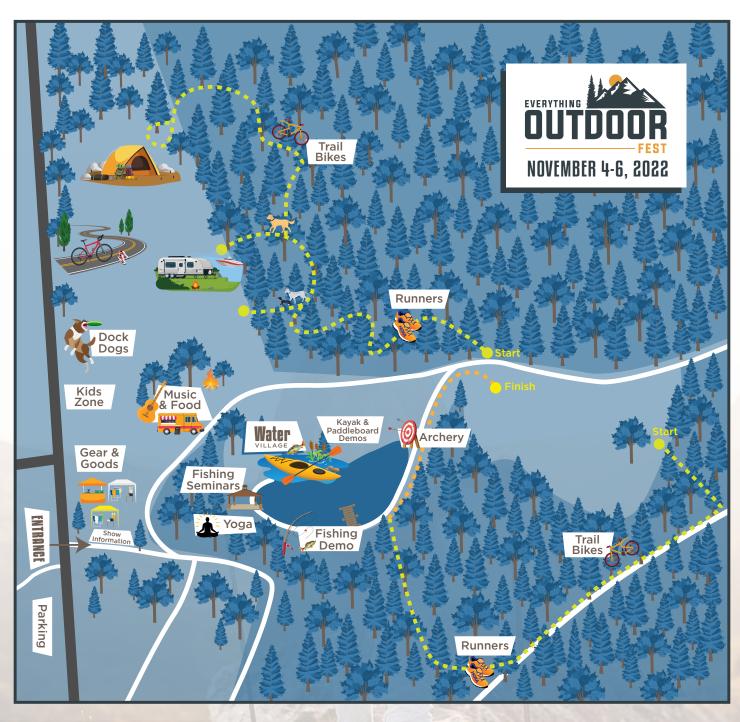
Historic Hopkins Farm 3717 Fork Shoals Road Simpsonville, SC 29680

SHOW HOURS:

Friday, November 4th: 11am – 5pm Saturday, November 5th: 10am – 5pm Sunday, November 6th: 10am – 4pm



SHOW LAYOUT



CLICK HERE FOR INTERACTIVE SHOW MAP



MOVE-IN DAY/EXHIBITOR SET-UP

- Move-In Thursday, 9am 6pm
- Additional move-in Friday morning 8:30am 10:30am. All exhibits must be completed by 10:30am.
- For trailers less than 30 ft, please pull into the farm entrance and you will be given directions on where your space is located.
- For large trucks or trailers over 30 ft, please see map for arrival instructions.
- Upon entering, you will receive your exhibitor badges and any other information from show management. Badges will list your company name only. Each exhibitor will receive the following:
 - o Six badges per exhibit space. If you have multiple people working your exhibit area you can leave unused badges at show information for them to pick up.
 - o If you have a need for more badges, please contact Chelsea Rosamond before October 27th by email, chelsea@jbmshows.com or 864-250-9713.
- Once you unload your vehicle, please move your vehicle to the parking area indicated on the map.



MOVE-IN DAY RULES

- Event will be held RAIN OR SHINE
- Final payment was due October 6th. Please ensure this payment is made prior to move-in.
- Your certificate of insurance must be received by November, 1st. You will not be able to move-in until this has been received. Please submit ot Chelsea@jbmshows.com
- You can purchase insurance for \$65 by clicking the following link:

https://www.TotalEventInsurance.com/app/Customer/ ExhibitorAnnual.aspx?eid=Vj7mGhWiesI\$



EXHIBITOR PARKING & GUIDELINES

- You and your employees will park across the street in the field marked "Parking" during show days
- No exhibitor parking on the farm
- No vehicles in your booth area during show hours
- Please arrive at least 30 minutes prior to show opening

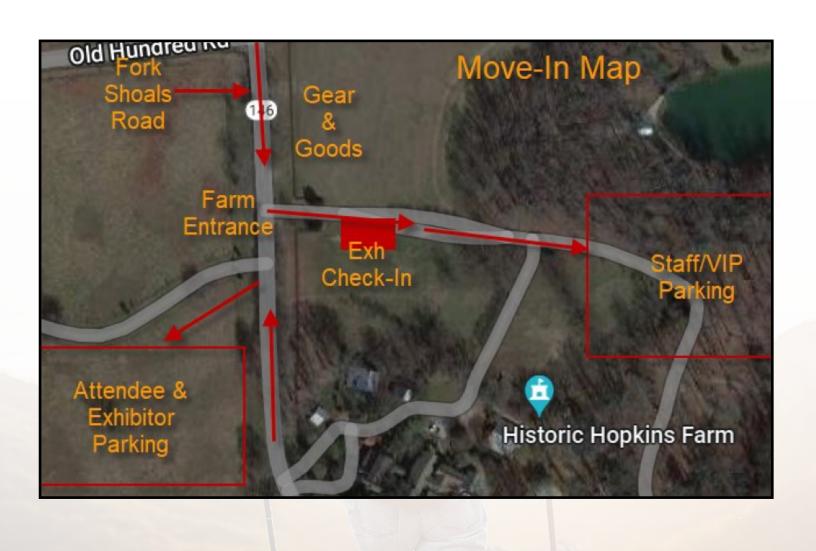
o Friday: 11:00am - 5:00pm

o Saturday: 10:00am - 5:00pm

o Sunday: 10:00am - 4:00pm



MOVE-IN/PARKING MAP





EVENT DECORATOR

Additional booth furnishings are available through the Event Decorator, PRX Exposition Services. PRX offers an online store that allows exhibitors to order tables, chairs, and other miscellaneous items for your display. Exhibitors can also order power through this website. The pre-order discount deadline will be October 24th, and the online store will close on October 27th.

An email with customized login details will be sent to the registered exhibitor contact Monday, October 10th. If you are the exhibitor, contact and have not received this email by the following Monday, please check your spam folder for an e-mail titled "Access to PRX Exposition Services". Note that if you registered as an exhibitor after these dates, your login will be sent to you automatically after JBM provides you with your exhibitor kit. If you need ordering assistance, have questions, or did not receive the initial ordering e-mail, please contact PRX at prx@prexposition.com or call 301-922-8865.

JBM & ASSOCIATES, LLC CONTACT INFORMATION

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